



LANternS

on the Lagoon

FOOD STALL APPLICATION FORM

Saturday, 21st September 2019

How do I apply for a stall?

1. Read the below information carefully.
2. Complete **all** sections of the application form, including the Snowy Valleys Council temporary food stall application and checklist.
3. Return the forms and a copy of your FFS certificate as this is a requirement by Snowy Valleys Council, and a copy of your public liability insurance **no later than 31st August 2019** to:

lanernstumut@gmail.com (email is preferred)

**OR PO Box 551,
Tumut NSW 2720**

If any of the above is not completed/submitted, your application will not be accepted. Payment is required at the time of application.

I wish to book and pay for the following market stall at Lanterns on the Lagoon, on Saturday 21st September 2019 to be held at Rotary's Pioneer Park, Elm Drive, Tumut:

\$50.00 (3.5m x 3.5m)
Standard Market Stall Site - Food/Beverages

\$75.00 (3.5m x 3.5m)
Powered Market Stall Site - Food/Beverages

Payment Details:

Bank Transfer/Deposit to
Lanterns on the Lagoon
BSB: 801 009
ACC: 1000 22464
Reference: Please use your stall name

Stall Name	<input type="text"/>
Stallholder Name	<input type="text"/>
Contact Number	<input type="text"/>
Postal Address	<input type="text"/>
Email Address	<input type="text"/>
Amount Paid	<input type="text"/>
Date Paid	<input type="text"/>

Stallholders entry to Pioneer Park is via Elm Drive.

There will be overnight security on Saturday night.
Load In: Saturday 21 September - **prior** to 11:00am
Load Out: Saturday 21 September - **after** 8pm

**There will be NO vehicle movement
in the park between
12 noon - 8pm on Saturday**

Oversized power sites will be assessed upon application. Please indicate if you require power at the time of booking, as requests on the day will not be approved.

Professional presentation of your stall is essential. Please include clean, proper signage that is clear and precise.

CHECK LIST:

- | | |
|--|--|
| <input type="checkbox"/> Insurance (Certificate of Currency) | <input type="checkbox"/> FFS Certificate |
| <input type="checkbox"/> Application forms completed/signed | <input type="checkbox"/> Payment Sent |

Applications close Thursday, 31st August 2019



Terms & Conditions:

- 1 The event organisers accept no responsibility for damage to stallholders products or equipment.
- 2 **If power is not requested at the time of booking it will NOT be available on the day.**
- 3 Event organisers will do their best to accommodate all location requests however these cannot be guaranteed.
- 4 Powered sites will be allocated 1 power point per site. Please advise if more are required at the time of booking.
- 5 **CANCELLATIONS** - no refunds will be given for non attendance. Stallholders must be prepared to trade in all weather conditions - the event will not be cancelled due to inclement weather.
- 6 Raffle tickets of any type may not be sold.
- 7 Stallholders entry to Pioneer Park is via Elm Drive.
Load In time: Saturday 21st September - prior to 11:30am.
Load Out time: Saturday 21st September - after 8pm.
- 8 **There will be NO vehicle movement in the park between 12 noon - 8pm on Saturday.**
- 9 Professional presentation of your stall is essential. Please include clean, proper signage that is clear and precise.

Wet Weather

Stallholders must be prepared and equipped to trade in all weather conditions - the event will not be cancelled due to inclement weather. Lanterns on the Lagoon may be cancelled due to extreme weather or natural disaster, in which case, stallholders will be entitled to a full refund.

Food stalls

Temporary food stalls can pose a higher risk to the consumer than regular food shops due to their temporary nature and lack of permanent hand washing, storage, food preparation and cleaning facilities. We encourage all food vendors to read the "Guidelines for food businesses at temporary events" produced by the NSW Food Authority. It can be accessed at: <http://bit.ly/foodguidensw>

Similarly, a checklist is enclosed to help you understand what is required to operate a temporary food stall - that way, you can be sure that you are providing your customers with safe food. All enquiries relating to food stalls can be directed to Council's Public Safety Officer on 02 6941 2555.

DECLARATION

I/We have read and undertake to abide by the above 'Terms and Conditions' of Lanterns on the Lagoon as outlined above.

Signed:

Date:

Contact Details for Food Stalls
and Payments:

lanternstumut@gmail.com

Post: PO Box 551, Tumut
2720

Applications close Thursday, 31st August 2019